



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, APRIL 12, 2021, 6:00-10:07 P.M.

LOCATION: VIRTUAL/REMOTE MEETING - OPEN TO THE PUBLIC

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.



NOTE: The TCA Community may watch the TCA Board Meeting by accessing TCA's YouTube link <https://www.youtube.com/channel/UCjLU7ocFQ1gy7czWYfGk8qg> when the meeting starts at 6:00 p.m.

MINUTES

	Presentation Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:00)
• The Chair (Mr. Moulton) called the meeting to order at 6:00.	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
• Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Dr. Mayfield; Here // Mr. Moulton; Here // Mr. Rudder; Here) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
• Motion: Mr. Fradette moved to approve the agenda and was seconded.	
• Discussion: None	
• <u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)</u>	
IV. TCA Board Election Results	5 min (6:05) (6:03)
Action: (Weston)	
Motion: (Info)	
Rationale: to announce the results of the TCA Board Election	
• Mr. Weston read the results of the TCA Board Election. Mrs. Kinetta Johnson and Mrs. Sonya Wittleder were elected to replace Mr. Rob Moulton and Mr. Jeff Rudder in August; both of whom are term limited.	
• The results of the election can be found in Attachment 1 .	
V. Celebrate TCA (End of North Campus Construction)	5 min (6:10) (6:05)
Action: (Harris)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
• We celebrated the North Construction project, which is rapidly coming to a close.	
• This project finished on-time and under budget.	
• The plan is to start moving in the new addition in May.	
• The new space, includes band and choir rooms, men's and women's locker rooms, weight room, wrestling/multi-purpose room and an athletic training room. We are so thankful to the D20 voters for passing the 3A bond in 2016, along with General Contractor Elder Construction, and our operations team, led by Lavon Coles and Kevin Pacht. The new addition will be in full use in August!	
VI. Comments from the Audience	15 min (6:15) (6:10)
• There were two audience participants:	
○ Mrs. Herebic (TCA Parent)	
▪ Encourage TAC to implement the least restrictive guidelines surrounding COVID response especially for K-12 quarantine, school events, and sports	

- Mrs. Heeter (1st grade teacher at Central with 3 children at TCA)
 - Appreciate what we have gone through together and hope we can work together to solve the complexities associated with COVID and the guidance we receive to be able to make the best adjustments in our classrooms
 - Their presentations can be seen on the TCA YouTube site
- VII. **Comments from the Board of Directors** 5 min (6:30) (6:18)
- Mr. Moulton: Thanked parents and teachers for their encouragement and experiences; Shout out to Mr. Coles for his great heart and help with deeper understanding and context of COVID related issues associated with quarantines; The more information we can get the better as we move forward
 - Mrs. Goin: Understanding the fluidity of COVID guidance from many sources is daunting; Encouraged by parents emails and the strides we have made and are making as we address COVID challenges
 - Mr. Fradette: Looking forward to the positive tone set for the meeting as we move forward
 - Mr. Hannan: Encouraged to leave COVID behind us as we moved forward; excited to see what next year brings
 - Mrs. Wittleder: Encouraged about setting a positive tone for the meeting and providing clarification from the EPCPH meeting; excited about how we move forward and come together to make positive strides and recognize the strengths of our administration and staff
 - Mrs. Johnson: Thank you for sharing the information you learned from the special meeting; I shared the information you provided with the TCA community I am associated with and encourage them to watch special meetings as well as regular Board meetings; the information you provided answered a lot of parent questions
- VIII. **Board Development (Core Values in Action at the Cottage School)** 15 min (6:35) (6:25)
- Action: (Upchurch)
 Motion: (Info)
 Rationale: to rediscover the essentials of TCA's Core Values and Educational Philosophy
- Mrs. Upchurch highlighted activities at CP and CSP that reinforce TCA's Core Values including the following:
 - History review (next year) importance of primary documents to read and digest
 - Living history examples
 - Lifelong learning skills and practices
- IX. **Legislative Update** 15 min (6:50) (6:42)
- Action: (Miller)
 Motion: (Info)
 Rationale: to review current legislatives initiatives/activities at the state
- EAC doing remarkable work
 - Important factors to remember in the future and how it affects policy:
 - Maintain cooperation with parents
 - Changes that will occur in the world and society; important to maintain strong cultural identity at TCA
 - What does it mean to be countercultural in a changing society
 - Remain consistent with respect to Core Values
 - Emphasize parental voice and decision making and help assist parents in learning more about what will affect their lives
- X. **President's Report and COVID Response Update** 20 min (7:05) (6:50)
- Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance)
- Dr. Sojourner highlighted the following items from his report:
 - Incredibly positive news from budget talks at the state
 - DAS Report outlined three mental health activities
 - Employee Assistance Program information session to help deal with grief, compassion, burnout; COVID's impact on staff
 - Parent Academy next Monday night 6:00 pm led by Dr. Mark Mayfield; Mental Health Issues Caused by the Pandemic
 - April 29, 30 long weekend respite days
 - Kudos to Mr. Coles, Mr. Pacht, and Elder Construction on completing the new building at the North Campus
 - COVID Response
 - Received approximately 150 staff vaccination cards, maybe more have been vaccinated
 - EAC report last week was great news; thank you Mrs. Goin and Mr. Moulton for pushing for that meeting
 - Vaccinations moving forward, reduced hospitalizations and deaths due to COVID, and the Governor relinquishing control of COVID guidelines to counties
 - Optimistic that the beginning of next year will look like all of the other years at TCA prior to COVID
 - List of expectations for next year: no masks, no quarantines, no at-home learners, no at home health checks, won't be limiting visitors, no one-way hallways, no caps on how many people can gather, no sports protocols
- XI. **Pandemic Response Policy Update** 30 min (7:25) (7:17)

Action: (Goin/Rudder)

Motion: (Vote) to review and approve the recommendations of the Pandemic Response Committee (PRC)

Rationale: to update the PR-TCA Policy dated March 8, 2021

- **Motion: Mrs. Goin (on behalf of the PRC) moved to approve the recommendations of the PRC to the PR-TCA Policy dated March 8, 2021**
- Discussion:
 - The PRC has seen improvement since March as the Administration works to achieve the least restrictive requirements associated with TCA's response to COVID guidelines, mandates, and recommendations by the state and EPCPH but there are still some areas that need attention
 - The recommendations of the PRC will help clarify the policy changes so that the Board and Administration can work together to better understand what constitutes the least restrictive measures and the differences between guidance, recommendations, and mandates issued by the state and EPCPH
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XII. **Consent Agenda**

3 min (7:55) (7:28)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance

1. February Financials
2. Five Year Budget Projection

B. SAC Minutes

1. CSP-CP, February 9, 2021

C. Board Strategic Calendar

D. Initiate Board Annual Evaluation

- **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XIII. **Minutes**

A. March 8, 2021 Minutes

2 min (7:58) (7:29)

Action: (Swanson)

Motion: (Vote) to approve the March 8, 2021 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve March 8, 2021 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

B. April 6, 2021 Minutes

2 min (8:00) (7:30)

Action: (Swanson)

Motion: (Vote) to approve the April 6, 2021

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve April 6, 2021 minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XIV. **Discussion Agenda Items**

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. Annual Staff Climate Survey

15 min (8:02) (7:31)

Action: (Schulz)

Motion: (Info)

Rationale: to review the results of the TCA staff climate survey

- The results of the 2020-21 Staff Climate Survey were shared by Marta Schulz, Director of Human Resources.
- We had the highest completion rate ever from our staff in response to this survey. Staff members wanted leadership to know how hard this year has been, but also how much they appreciate working at TCA.
- Now more than ever we remain committed to celebrating our many strengths, focusing on our areas needing improvement, and moving forward knowing that brighter post-pandemic days are ahead.
- Principals and Directors will be sharing their individual results with their staff members and developing plans for improvement where necessary.

2. Student Fee Schedule

10 min (8:17) (7:49)

Action: (Jolly/Birkey)

Motion: (1st Read)

Rationale: to review the student fee schedule for the 2021-2022 school year

- Student fees remain relatively unchanged from last year
 - Fees are in compliance with state and TCA policy
 - Parents who are eligible for free and reduced lunches can have their fees reduced or eliminated
3. **Capital Construction Update (North Campus 1st Floor Build Out)** 5 min (8:27) (7:54)
- Action: (Coles)
- Motion: (Info)
- Rationale: to review plans/funds associated with the North Campus 1st floor build out
- We were fortunate for a healthy workforce; there was not a shutdown due to COVID during the construction
 - Band rooms, choir rooms, wrestling area, and a weight room allow for 7 classrooms on the 1st floor to be occupied by students from the third floor as well as the copy center moving to the 1st floor
 - Goal is to be moved into the 1st floor by mid July
 - Plans for the 3rd floor are being developed as we determine what is needed
- C. Board Level Reports**
1. **Educational Alliance of Colorado (EAC)** 5 min (8:32) (8:02)
- Action: (Moulton/Goin)
- Motion: (Info)
- Rationale: to provide additional information on the progress of the EAC
- Senate Bill 182 School Security Bill
 - EAC partnered with parents who were willing to travel to Denver to testify against the bill
 - Bill killed in committee due to grassroots initiatives against the bill; important to get parents involved and educated about the legislation that may affect them
 - Expect more bills to come out at the end of the legislative session that may affect charter schools
 - Encourage parents to sign up for EAC; expect hard fights ahead of us
2. **Approve Next Year's Board Meeting Schedule** 5 min (8:37) (8:07)
- Action: (Moulton)
- Motion: (Vote) to approve the 2021-2022 Board Meeting Schedule
- Rationale: to review and approve next year's Board meeting schedule
- **Motion: Mr. Hannan moved to approve the 2021-2022 Board Meeting Schedule and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea**
3. **July 16 Board Working Session Topics** 5 min (8:42) (8:08)
- Action: (Moulton)
- Motion: (Discussion)
- Rationale: to determine possible topics for the July Working Session
- Strategic Plan
 - Board/President Goals
 - What the start of school will look like in August
 - Board development training (outside or internal trainer)
 - Focus of legislative policy formation (Brad Miller)
 - Will determine if July 16th is still a good date for the offsite
4. **April 26 Board Working Session Topics** 5 min (8:47) (8:13)
- Action: (Moulton)
- Motion: (Discussion)
- Rationale: to discuss possible topics for the April 26 Board Working Session
- The Board decided to cancel the April 26, 2021 Board Working Session.
- D. Board Communication** 5 min (8:52) (8:14)
- Action: (Secretary)
- Rationale: to develop and approve of communication update to community
- Celebrate TCA
 - New Board Members (Results of the election)
 - New Facility
 - EAC Meeting with EPCH
 - Staff Climate Survey
- E. Future Board Agenda Items** 5 min (8:57) (8:15)
1. Student Fee Schedule, May, Vote, Jolly
 2. Auditor Engagement, May, Info, VanGambleare
 3. Quarterly Financial Summary, May, Info, VanGambleare
 4. Current Year Budget Revision, May, 1st Read, VanGambleare
 5. Annual Charter Contract Review, May, 1st Read, Coles
 6. Annual Parent Survey Analysis, May, Info, Jolly

7. Review Form 990, May, Info, VanGambleare
8. Preliminary Budget Review for Next FY, May, 1st Read, VanGambleare
9. Annual Board Evaluation Results, May, Discussion, Moulton, Swanson

F. Comments from the Board of Directors

5 min (9:02) (8:16)

- Mrs. Johnson: Thanked Board Candidates and Administration for their graciousness and the families who voted in this year's election
- Mrs. Wittleder: Honored and humbled to serve the community
- Mr. Fradette: Look to finish the school year strong
- Mr. Rudder: Congratulations to new Board Members

XV. Executive Session

60 min (9:07) (8:18)

Action: (Moulton)

Motion: (Vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) for President performance feedback

Rationale: to provide the TCA President with job performance feedback based on information from the PRC Committee.

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) for President performance**
- Discussion: Dr. Sojourner joined the Board in the executive session.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

XVI. Adjournment (Approx. 10:07 p.m.)

(10:07) (9:16)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Dr. Mayfield; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea)**

Attachments:

Attachment 1: TCA Board Election Results

Timothy Hannan
TCA Board Secretary